

Child's last name \_\_\_\_\_, First \_\_\_\_\_

## LREI SPRING BOOK FAIR

(THURSDAY AND FRIDAY

May 20-21, 2010. 8AM-6PM.)

### PARENT PRE-AUTHORIZED PURCHASE FORM

I, \_\_\_\_\_, authorize my child, \_\_\_\_\_, Grade/Teacher \_\_\_\_\_, to purchase books at LREI's **Spring** Book Fair up to a maximum amount of \$\_\_\_\_\_.00 (\$25 minimum on credit cards)

(Spell out amount: \_\_\_\_\_ Dollars).

Signature: \_\_\_\_\_

#### FOR CREDIT CARD AUTHORIZATION:

\_\_\_\_\_ Please charge my credit card for books purchased at the LREI book fair. Do not charge more than \$\_\_\_\_\_.00. (Minimum \$25)

Type of card (circle one):      MC                      VISA  
Credit Card Number: \_\_\_\_\_  
Expiration: \_\_\_\_\_ 3 digit security code \_\_\_\_\_  
Billing Zip Code: \_\_\_\_\_ Phone # \_\_\_\_\_  
Name on the card: \_\_\_\_\_  
Signature: \_\_\_\_\_

#### FOR BLANK CHECKS:

\_\_\_\_\_ I have attached a blank check made out to LREI. My child is allowed to purchase books up to a maximum of \$\_\_\_\_\_.00 at the LREI book fair. I authorize an adult at the book fair to fill in the amount on my check. This amount may be less than the maximum allowed, but not more.

Signature: \_\_\_\_\_

**Return this form (by noon May 19) to the receptionist or fax to Tracie McGee at (212) 677-9159.**

**For official use only. Limit \$\_\_\_\_\_**  
Date                      \$ purchased      \$ remaining


**LREI SPRING BOOK FAIR**  
**(THURSDAY AND FRIDAY,**  
**MAY 20-21, 2010 8AM-6PM)**  
**PARENT PRE-AUTHORIZED PURCHASE FORM**

The Literary Committee at LREI is pleased to once again offer the Spring Book Fair. This fair offers you and your child(ren) a chance to purchase books on the summer required and recommended reading lists. The Fair will be held in the Bleecker Street auditorium on **Thursday May 20 – Friday May 21, from 8am-6pm**. We encourage parents to shop with and for their children, but many Middle School students wander in and peruse the books during the school day without parents, and unfortunately without money to purchase books. Because this is a one-day-only sale, we will not allow children to put books on hold at any point during the day.

If you would like to allow your middle-school child to purchase books without you present, please fill out the attached pre-authorization form. You may either fax it to the school (fax # 212-677-9159, attention Tracie McGee), return it to the reception desk or the book fair sales table, or you may have your child bring it him/herself to the fair. We will keep these forms on file at the fair and allow your child (and only your child) to purchase books up to the maximum allowed on this form. We will only charge your credit card for books bought, not maximum allowed.

**\* New:** The minimum credit card purchase amount is \$25.

If you choose to use the pre-authorization form, and are faxing it or leaving it at the front desk, please do so by noon Wednesday, May 19.